



STEP 1 Switch Kit Worksheet

We'll make it quick — and easy — to switch your accounts to **Scenic Community Credit Union**. Simply use this handy checklist to help you make the switch!

1. Have your SCCU account number(s) ready when completing the authorization forms in the switch kit:

SCCU Account Number: _____

SCCU's Routing & Transit Number: **261388325**

2. Gather information to switch direct deposits/automatic deposits using the **Authorization To Change Direct Deposit:**

- | | |
|---|--|
| <input type="checkbox"/> Employer deposit | <input type="checkbox"/> Brokerage deposits |
| <input type="checkbox"/> Government deposit | <input type="checkbox"/> Child support or court-ordered deposits |
| <input type="checkbox"/> Social Security Administration | <input type="checkbox"/> Other |

3. Gather information to switch automatic payments/withdrawals using the **Authorization To Change Automatic Withdrawal:**

- | | |
|--|---|
| <input type="checkbox"/> Mortgage/Rent | <input type="checkbox"/> Auto |
| <input type="checkbox"/> Association Fees | <input type="checkbox"/> Club/Membership Dues |
| <input type="checkbox"/> Internet service | <input type="checkbox"/> Cable TV/Satellite |
| <input type="checkbox"/> Investments | <input type="checkbox"/> Credit Cards |
| <input type="checkbox"/> Utilities: Electric, Gas, Water | <input type="checkbox"/> Phone/Cell Phone |
| <input type="checkbox"/> Online billing | <input type="checkbox"/> Other |

4. Close any unnecessary savings, checking & bill payment accounts using the **Authorization To Close Account:**

Other Financial Institutions:

5. Transfer high-rate credit card balances to your SCCU Credit Card using the **Balance Transfer Authorization:**

Credit Cards to Transfer:

6. Additional money-saving options to explore:

- Refinance your auto loan at SCCU.
- Refinance your mortgage loan at SCCU.
- Tap your home's equity with a SCCU home equity loan.

For additional details — or help switching your accounts to **Scenic Community Credit Union** — just ask us! We'll be glad to help. Please visit any branch office, call **423-875-6955** or visit us online at www.mysccu.com/connect/contact-us